Procurement Capability Community Registration Form

Thank you for expressing interest in becoming a member of the *New Zealand Government Procurement Capability Community of Practice*.

The *Procurement Capability Community of Practice* is designed to elevate the maturity, awareness and visibility of the procurement system across the New Zealand public-sector.

It provides a safe, members-only space to connect, learn and share via a secure Discussion Forum and through participation in regular hui.

Membership is open to public-sector employees who are either directly responsible, or in a support function for procurement activity within their organisation.

Complete and submit this form to [ProcurementCapability@mbie.govt.nz](mailto:ProcurementCapability@mbie.govt.nz)

Further instructions will then be e-mailed to you once we have completed the registration process.

This information is collected to ensure we build a diverse community bringing together public-sector procurement practitioners of differing experience, skills and within organisations of numerous scale and complexity.

The information you provide will be:

* Stored securely
* Treated in confidence
* Subject to the [Privacy Act 2020](https://www.legislation.govt.nz/act/public/2020/0031/latest/LMS23223.html) and [Official Information Act](http://www.legislation.govt.nz/act/public/1982/0156/latest/DLM64785.html)

You have the right to access, edit, or delete your information at any time by contacting [ProcurementCapability@mbie.govt.nz](mailto:ProcurementCapability@mbie.govt.nz).

## Member information

(\*Mandatory fields)

|  |  |
| --- | --- |
| **\*Name** |  |
| **Job Title** |  |
| **Organisation** |  |
| **\*Email** |  |
| **Phone** |  |

Is there anything of particular interest you’d like from belonging to this community?

## By submitting this completed form to us, you consent to become a member of this Procurement Capability Community of Practice.

## As a member, you agree to:

* Commit to building and participating in the community, and act accordingly
* Be supportive of the community and its members
* Do what you can, as you are able – and let others know if you need help to fulfil any specific commitments you make
* Act in accordance with the community’s Operating Guidelines, the [Privacy Act 2020](https://www.legislation.govt.nz/act/public/2020/0031/latest/LMS23223.html), the [Official Information Act](http://www.legislation.govt.nz/act/public/1982/0156/latest/DLM64785.html), and any other guidance material or protocols that the community agrees and publishes
* The management of your personal information as outlined in the Operating Guidelines

## Send your completed form to: [ProcurementCapability@mbie.govt.nz](mailto:g-reg@mbie.govt.nz).